

2
3 Meeting called to order by Dale Shaner at 7:30 a.m.. Those present introduced
4 themselves, and included Mike Barrett (member at large), Jeff Derr (vice president),
5 Steve Dewey (member at large), Anita Dille (NCWSS representative), Mike Foley
6 (Director of Publications), David Gealy (Treasurer), John Jachetta (member at large),
7 David Jordan (SWSS representative), Joyce Lancaster (Allen Marketing and
8 Management), Greg MacDonald (APMS representative), Carol Mallory-Smith (past
9 president), Tom Mueller (Secretary), Joe Neal (member at large), Vanelle Peterson
10 (WSWS representative), Jill Schroeder (president elect and program chair), Dale Shaner
11 (president), Clarence Swanton (CWSS representative), Lee VanWychen (director of
12 science policy), Ralph Whitesides (chair of constitution and operating procedures), John
13 Willis (graduate student organization representative), Peter Porpiglia (incoming member
14 at large), Toni DiTommaso (NEWSS representative), David Shaw (incoming vice
15 president).

16
17 Derr moved, Mueller seconded to approve agenda. Motion passed.

18
19 Minutes of July board meeting were discussed and approved as amended.

20 (Add charges for change bridge group expense, Lancaster approval to use lawyer,
21 and money for graphics designer for web site.) Foley moved Schroeder seconded to
22 approve minutes as amended.

23
24 Program report (Schroeder). Informed Board of Directors about possible changes in
25 section titles for program to more accurately reflect technical content of science,
26 highlighting changes in weed science (for example invasive plants). She shared
27 highlights of upcoming meeting, and that the total number of presentations declined
28 slightly from previous years. Derr asked about migrating abstracts to WSSA web site,
29 and Neal asked about final format of abstracts and expressed concerns about archiving
30 them.

31
32 Derr discussed MOP for symposium procedures and funding decisions and plans to share
33 these updated plans for the 2008 meeting. Foley expressed concern the symposium
34 funding at \$3000 is not sufficient. Foley moved and Mueller seconded to increase
35 general funding from \$3000 to \$5000 per symposium, to be used at discretion of the
36 program chair. Jachetta amended the motion to read “ that special consideration would
37 be made for greater funding amounts, however symposium organizers are encouraged to
38 seek outside funding for amounts greater than \$5,000”. Motion passed.

39
40 Treasurer report. Gealy reported that general fund balance was \$925,000, the endowment
41 fund balance was \$304,000. Lancaster reminded the board that the fiscal year for WSSA
42 runs from December 1 to November 30. Lancaster informed the board that the Journal
43 contracts are functioning well from a financial perspective. Gealy did not have
44 information about a business plan and some financial aspects (including a new Journal)
45 may warrant a comprehensive business plan. Shaner asked finance committee to

1 consider this task. Peterson shared uncertainties concerning revenue streams and the
2 effect of the new Journal and possible new members.

3
4 Executive Secretary report. Lancaster shared changes in new procedures (abstract
5 submissions, hotel reservations, etc.). Lancaster shared concern about decline in
6 membership, including declining graduate students. A discussion ensued about the
7 relationship of the new Journal and its effect on possible membership gains.

8
9 Director of Publication report. Foley informed the board that his term ends in February,
10 2008 and he will not serve another term. He desires the transition to start in July 2007.
11 Foley has drafted the advertisement for this position. Schroeder was asked to place the
12 advertisement in the WSSA newsletter and send it to the listserv. Foley expressed
13 concern about the additional workload of the third Journal, and suggested seeking a
14 professional Director of Publications in the future. He suggested using a consultant to
15 advise WSSA on future publication matters. Foley suggested the board consider a
16 stipend increase for the Weed Science and Weed Technology editors. Foley moved,
17 Jachetta seconded to increase stipend for Weed Science and Weed Technology editors in
18 2007 to \$15,000. Motion passed. Foley expressed desire to publish "supplemental" data
19 in conjunction with a paper. Editorial boards will consider this at their meeting. Foley
20 reported that Weed Science and Weed Technology submissions are stable.

21
22 Alliance Communications Group (ACG) report. Karen Ridgeway reported that the Weed
23 Technology impact factor declined to 0.75 (2005) and the Weed Science impact factor
24 increased to 1.5 (2005), revenues declined about 7% (affected by decline in university
25 subscriptions). ACG is working to increase royalties via new ventures to offset lost
26 subscription revenues. JSTOR expects launch in Fall of 2007 of back journal issues,
27 although they still need some issues for archiving. Ridgeway discussed new procedures
28 for enhanced marketing, especially online subscriptions. Ridgeway informed board that
29 special products had increased sales, and she plans to focus on marketing the herbicide
30 handbook in the new edition.

31
32 Web site committee. Derr explained procedures for uploading information on the WSSA
33 web site. Fermanian can upload information at his discretion, but if undecided he can go
34 to the web site committee. Fermanian instructed to generate format for Posts that will be
35 quickly uploaded to web site. Mallory-Smith moved, Swanton seconded to provide a
36 \$1,000 gift to Bob Campbell in recognition for his service to WSSA for weed's job web
37 site. Motion passed.

38
39 Voting procedures in 2006. Shaner discussed that only 144 members voted in 2006,
40 which was less than 10% of the total membership. Lancaster said that in 2000 to 2003
41 approximately 550 people voted, with this higher number possibly due to use of paper
42 ballots. Mueller moved, Neal seconded that for 2007 voting, WSSA would use mailed
43 paper ballots. Motion was tabled until July Summer Board of Directors meeting.
44 Subsequent input by WSSA members indicated strong preference for electronic ballots.
45 Lancaster instructed to investigate the procedures to simplify electronic voting
46 procedures.

1
2 International Weed Science Society (IWSS) report. Mallory Smith reported good
3 progress on the technical program, with four days of actual meetings and one day of
4 tours. Al Hamill is leading the fund-raising effort. All submissions are to be made as a
5 poster, with abstracts to be submitted. DiTommaso reminded that IWSS attendees will
6 need a passport for reentry into the United States.

7
8 Regional reports:

9 WSSW has not met yet. No report

10 SWSS (Jordan)-proposed a joint meeting with WSSA in 2009; progressing with book on
11 weeds of the South (published in conjunction with University of Georgia Press)

12
13 Veronica Haynes - co-owner of Mountain Destinations, provided an overview of her
14 company to the board. Kate Counter is the primary contact for WSSA activities

15
16 Lunch break. Regional reports resume after lunch.

17
18 NEWSS (DiTommaso)-attendance in Baltimore was good, good diversity in technical
19 topics, strong efforts to direct future programs, strong interest in weed contest (45 in
20 attendance) in 2006.

21
22 APMS (MacDonald) -membership stable at 250, starting to partner with regional
23 societies for meetings, stated that APMS journals are available at no cost (contact Linda
24 Nelson)

25
26 CWSS (Swanton) – The annual meeting was held in Victoria, British Columbia from
27 November 27th to 29th with 196 in attendance. A special symposium on Invasive Weed
28 Biology was held. In 2007, the CWSS will have a new publication for sale entitled “the
29 first decade of herbicide-resistant crops in Canada”. This volume can be purchased from
30 our web page at www.cws-scm.ca He listed several prominent retirements of key
31 personnel and importance of weed science to Canada, displayed CWSS calendars for use
32 in public relations efforts, and informed board that they conducted a symposium on
33 biotechnology at the meeting.

34
35 NCWSS (Dille) - 373 attended in Milwaukee, 53 graduate students. Met with invasive
36 plants group (IPA) and this had 260 in attendance. Annual meeting had 260 papers, total
37 membership of 497, weed contest in 2006 had 41 students, but only 16 graduate students.

38
39 Invasive Plant Science and Management Journal. Peterson presented executive summary.
40 Foley moved, Jachetta seconded to go into executive session. Motion passed. Foley
41 moved, Schroeder seconded to exit executive session. Foley read contract language from
42 current ACG contract. Ridgeway responded with desire for a contract addendum.
43 Discussion ensued about aspects of relationship of new Journal and possible membership
44 effects. Recommendations for board action from Peterson:

- 45 1. Start new Journal
- 46 2. discharge special committee, and form new committee, suggested P4

1 3. develop marketing plan

2 Foley moved, Jachetta seconded to initiate a new Journal with the possible name
3 Invasive Plant Science and Management and hire a project manager with a stipend of up
4 to \$30,000 and a budget of up to \$15,000 to initiate the Journal. Motion passed.

5 Expectations are to have recommendations for July Board of Directors meeting. The
6 project manager is to liaison with associated groups. Publications committee instructed
7 to write job description. Board of Directors expressed sincere appreciation to Peterson
8 and Lars Anderson and committee for service on this important task. Mallory-Smith
9 moved, Derr seconded to pay the new editor of the new Journal the same as Weed
10 Science and Weed Technology journal editors. Motion passed. Whitesides noted that
11 adding a new Journal will require a constitutional change.

12
13 XID report. Alex Ogg reported that the CD sales continue to drop, with 124 sales in
14 2006. Discussed contract parameters that WSSA is not providing images, and 240 more
15 species images are needed for WSSA to fulfill the contract. Next batch of XID will go to
16 DVD format and will not feature the WSSA logo. Ogg asked for direction from Board
17 of Directors on this project. Ogg was instructed to send information to the president for
18 distribution to regional representatives. The possibility of publishing weed biographies in
19 Weed Technology was discussed. DiTommaso offered to coordinate this activity.

20
21 Meeting adjourned 5:15 PM , February 4, 2007

22
23 Meeting called to order at 7:30 a.m., February 5, 2007

24
25 Local arrangements committee update. Paul Bauman updated board. Vegetable tour on
26 Sunday went well, and he discussed details of audiovisual equipment.

27
28 Site selection. Lancaster informed the board that the Marriott downtown Chicago
29 canceled our contract. Lancaster sought legal counsel (this was approved by the
30 executive board) and the lawyer advised us that the Marriott should provide an outcome
31 equivalent to our contract (Marriott must cover the difference in meeting cost between
32 the Marriott contract and the new hotel contract). Lancaster informed the board that they
33 recommended the Hilton Chicago. Schroeder moved, Foley seconded to go to the Hilton
34 Chicago on February 4-7, 2008 for the annual meeting. Motion passed.

35
36 2009 site selection. Lancaster suggested the Hilton Walt Disney World. Jordan and
37 Shaw presented the SWSS concept of a joint SWSS-WSSA meeting. Mallory-Smith
38 expressed concern about the higher registration costs that may result from this meeting
39 arrangement. Shaw asked for clear contract language about financial and logistic
40 considerations. Foley moved, Barrett seconded to hold the 2009 WSSA meeting in
41 Orlando Florida as a joint meeting with SWSS and direct the president to establish a
42 special committee to work out details of the meeting. The motion was amended to target
43 the dates of February 5-12, 2009. Motion passed. Members of the special committee
44 include the regional representatives from all societies, Dan Reynolds, David Shaw, Tom
45 Mueller, and Peter Porpiglia (chair).

1 Director of Science Policy report. Van Wychen introduced idea of a joint meeting with
2 the Society for Range Management in Denver in 2010. Program would probably be in
3 parallel with them, and not have too many joint sessions. Lancaster informed the board
4 that ACG does the Journal for the Society for Range Management. A conference call
5 will be the next step to consider this proposal (Schroeder, Van Wychen, and Society of
6 Range Management). Mallory-Smith moved, Jachetta seconded to enter executive
7 session. Motion passed. Jachetta moved, Derr seconded to come out of executive
8 session. Motion passed.

9
10 National Invasive Weed Awareness Week (NIWAW) Nelroy Jackson updated the board
11 on this important outreach activity which is conducted each year at Washington DC,
12 including several details of specific activities. He expressed a desire for an intern to help
13 with this function. The 2008 NIWAW will be February 23 to 29.

14
15 Public awareness committee report. Janis McFarland updated board on this committee's
16 activities with the three focus areas being awareness, policy, and education. The group
17 has developed the mission statement and suggested that the Society consider more
18 change, including hiring a public relations expert to produce popular press articles. The
19 board will consider this proposal at future meetings.

20
21 Graduate student report. John Willis updated the board on Graduate Student
22 Organization (GSO) matters including the election of Wade Givens from Mississippi
23 State as a new president. He reported that he recruited financial support from industry for
24 their activities, and expressed appreciation to the board for graduate student programming
25 opportunities. Student activities for this annual meeting included symposium, luncheon,
26 business meeting, and student night out.

27
28 USDA-ARS report. Del Delfosse updated the board on several aspects, including
29 probable increases in federal budgets in this area. Informed board of three probable
30 workshops centered around weed species, including Arundo, kudzu (Stoneville,
31 Mississippi), and Medusa head (Burns, Oregon).

32
33 EPA liaison position. Jachetta introduced Don Stubbs (EPA) and Kurt Getsinger (Corps
34 of Engineers). Stubbs discussed new aspects of pesticide registrations with emphasis on
35 eco-tox issues, with possible outcomes being unwanted "buffer zones" around application
36 areas, etc. Stubbs informed the board that EPA was supportive of an EPA liaison
37 position. EPA would offer office space, computer resources, and access to data.
38 Discussion ensued about aspects of the opportunity to provide EPA with information to
39 make better informed decisions. Getsinger shared his perspectives as an engaged third-
40 party to provide new aquatic herbicide registrations (several which were desperately
41 needed) by serving as a liaison between the registrant and EPA. Getsinger emphasized
42 that this new position must have a physical presence in Washington DC, and he
43 suggested at least one week per month. Stubbs emphasized the needed qualifications for
44 this position included excellent technical knowledge and subject matter competence on
45 rights-of-way, rangeland, and golf courses. Getsinger share his perspective that the
46 person will need a focus group to aid with technical expertise, a genuine desire and

1 passion for working with EPA, and he offered to guide and mentor the new person once
2 in the position. The discussion was tabled for later board consideration.

3
4 Meeting break for lunch.

5
6 Shaner introduced Gail Buchanan, Undersecretary for Agriculture, and had the Board of
7 Directors introduce themselves. Dr. Buchanan shared perspectives of positive memories
8 of his days with WSSA, and emphasized that he is still a dues-paying member of WSSA.
9 He expressed appreciation for this opportunity.

10
11 Discussion occurred about the EPA liaison position. Jachetta answered concerns and
12 questions. Mallory-Smith expressed desire for position to be named weed science subject
13 matter specialist. Jachetta did not see a problem with this renaming of the position.
14 Shaner asked for a resolution to support position at EPA. Derr moved, Barrett seconded
15 to support the development of a liaison with EPA for weed science for a term of one year
16 at a cost of up to \$30,000. Motion passed. The E4 committee was suggested to explore
17 this opportunity, and Jachetta asked the endowment fund committee to explore avenues
18 for future funding.

19
20 Professional development committee report. Tracy Sterling updated the board on the
21 committee's activities, including a special session related to professional development,
22 workshops and so forth within the program, and enhanced educational program, and
23 enhanced Web based offerings. This committee should liaison with other Web based
24 offerings. Schroeder offered to work with Sterling on future projects. Willis requested to
25 be on the committee.

26
27 Web site committee. Derr introduced David Krueger (technical webmaster) and Tom
28 Fermanian (content editor). Krueger reported on the successful launch of the WSSA web
29 site and offered several ideas to optimize this important communication portal to the
30 world. Specific items for consideration include

- 31 1. Suggested that menu structure "needs work" (some pointers are not optimized)
- 32 2. data becoming obsolete will discourage web site usage, and he suggested
33 assigning a web site section to a specific group (committee) that regularly checks
34 and refreshes a designated section
- 35 3. the working group should be refreshing the homepage to encourage new users
- 36 4. a standard operating procedure should be developed to update Web materials

37 Fermanian serves as the primary liaison between members/committees and the
38 webmaster Krueger. Specific items for consideration include:

- 39 1. Consider the cost of more complex Web functions such as surveys
- 40 2. stated the need for a standard operating procedure to upload data efficiently

41 Shaner expressed desire to establish a listing of weed science related jobs to be placed on
42 the web site. Willis expressed desire to add search functions to these job listings. Shaner
43 charged the web site committee to examine Web content and suggest assignments list for
44 oversight functions to various WSSA committees. Shaner asked for clarification about
45 Web content and procedures to add new information. Fermanian will refer uncertain
46 material back to the web site committee. Schroeder suggested the web site committee

1 should develop a tactical plan and bring a recommendation to the Board of Directors.
2 Whitesides asked for constitution and manual of operating procedures to be uploaded and
3 formatted into a printable form after they all are reviewed. Lancaster was instructed to
4 send new contracts to Krueger and Fermanian, they will sign them and send them will to
5 Schroeder and then copies go to Neal, Lancaster, and Krueger/Fermanian. Schroeder
6 moved, Mueller seconded to enter executive session. DiTommaso moved, Schroeder
7 seconded to exit executive session. Meeting adjourned.

8
9
10 Business meeting, February 5, 2007

11
12 Meeting called to order by Dale Shaner at 5: 20 p.m..

13
14 Jeff Derr moved, Lars Anderson seconded to approve the agenda. Motion passed.

15
16 John Willis moved, Phil Bank seconded to approve the 2006 business meeting minutes.
17 Motion passed.

18
19 David Gealy gave the treasures report, with total revenues for the previous year at
20 \$669,800, and total expenses of \$609,000 indicating a profitable year. The checking
21 account balance is approximately \$121,000, and balances in the AG Edwards General
22 fund equals \$925,000 (a 12.6% annual return for the previous year), and the endowment
23 fund balance equals \$304,000 (a 9.9% annual return for the previous year).

24
25 Phil Banks reported on the endowment fund. Jachetta had previously announced the
26 eight winners at the awards reception, with a cost to the endowment fund of \$8,000.
27 Banks reported approximately \$5,000 in donations during 2006, an increase from the
28 previous year. A goal of the endowment committee is to increase the endowment income
29 to be able to provide a \$10,000 per year fellowship to a deserving graduate student, and
30 still award several undergraduate awards. The endowment committee suggested naming
31 the WSSA fellowship after Roy Smith, who was a generous contributor.

32
33 Jim Steffel provided the sustaining member report. He discussed placement of sustaining
34 member's information on the web site, and discussed the recommendations to the board
35 for the various levels of support available to the sustaining members. He suggested the
36 board add an additional member to this committee from academia to provide information
37 about various supply companies.

38
39 Lee VanWychen provided a director of science policy report, including highlights of the
40 new proposed farm bill, EPA liaison opportunity, herbicide reregistration, other
41 legislative matters, and reminded those in attendance about national invasive weed
42 awareness week.

43
44 Mike Foley provided the director of publications report, and discussed the positive first-
45 year under the Alliances Communications Group contract, with \$75,000 in royalty
46 revenue this year. He described new procedures for publishing our journals, including

1 online prior to print and harmonization of formats for weed science and weed technology.
2 He updated those in attendance about the JSTOR archive process that is underway. For
3 Weed Science journal the editor is Robert Blackshaw, there were 210 articles submitted
4 this year, the average time to reach the initial decision was 8.3 weeks, and the total time
5 from submission to final decision on average with 16.7 weeks, the impact factor for
6 Weed Science was 1.5. For the Weed Technology journal, John Wilcut is the editor,
7 there were 193 submissions, a 68% rejection rate, the average total time from submission
8 to final decision was 28.4 weeks, and the impact factor was 0.75. Foley informed those
9 present that the composite list of weeds has been revised and is now available on the web
10 site, and the herbicide handbook edited by Scott Senseman will be available in 2007.
11 Foley is currently recruiting a Weed Technology editor and an editor for the abstracts.
12 Foley announced that his term as director of publications ends in February 2008 and he
13 will not serve another term.

14
15 Vanelle Peterson provided an update on the new journal, and reported survey results that
16 indicate strong support for the new journal focusing on non-crop areas. She discussed
17 procedures to establish the journal.

18
19 Jeff Derr updated those present on the WSSA web site, and thanked the committee for
20 strong efforts. Tom Fermanian is the Web editor responsible for content, and David
21 Krueger is the technical webmaster. Derr expressed desire to refresh the web site
22 frequently and asked for input from WSSA members and committees.

23
24 Paul Bauman provided the local arrangements report and thanked Joyce Lancaster and
25 Kate Counter for their assistance.

26
27 Jill Schroeder provided the program report for the 2007 meeting, which at 327 papers
28 (149 posters), four symposia, a highlighted visit by Dr. Gail Buchanan (Undersecretary of
29 Agriculture), round table discussions dealing with the new journal, and the addition of
30 discussion sections were also added to enhance interest and interaction. Total registered
31 attendance was 490, with 68 graduate students, and 88 attendees on the tour on Sunday.

32
33 Jeff Derr provided a preliminary report on the 2008 program. He asked for input for the
34 upcoming program at Chicago, and called for symposium proposals and informed those
35 present of the new funding level of \$5,000 per symposium.

36
37 Bernal Valverde provided an update on the International Weed Science Society
38 conference in 2008 in Vancouver Canada on June 23-27, 2008 at the Westin Bayshore
39 Hotel. He announced that early registration would be \$450, student accommodations will
40 be available to enable students to attend and student travel grants will be available. The
41 deadline for poster submissions will be approximately January 15, 2008. He expressed
42 appreciation for those working on the International Weed Science Society meeting.

43
44 Alex Ogg provided an XID Project update, with gross revenue of approximately \$ 20,000
45 and gross expenses of approximately \$25,000. He discussed the marketing efforts
46 currently being conducted. He informed those present that currently WSSA has not

1 provided images of 250 plant species, and that he was planning to contact weed science
2 teachers for help with this project.

3
4 John Willis provided the graduate student report, and he discussed the graduate student
5 symposium, the graduate student luncheon, and outcomes of the student business session
6 including new officers of Wade Givens, President; Vince Davis, Vice president; and Matt
7 Goddard, Secretary. Willis discussed the “student night out” event with a graduate
8 student paired with a faculty or industry professional for a dinner meeting and subsequent
9 discussions. Willis thanked the Board of Directors for reduced graduate student
10 registrations and lower room costs.

11
12 Brent Sellers providing the necrology report, and listed several WSSA members that had
13 died the previous year, including Marvin Schreiber (USDA-ARS West Lafayette, IN),
14 Larry Nelson (Clemson University), and William Mitchum (Canadian Department of
15 Agriculture).

16
17 There was no new business.

18
19 Old business: Shaner passed the gavel to Jill Schroeder. Schroeder presented a plaque
20 to Past President Shaner. Shaner expressed appreciation for the volunteer spirit of the
21 members and the collegial spirit of the Board of Directors.

22
23 Meeting adjourned, 6:15 p.m.

24
25 February 9th, 2007

26
27 Being called to order by Schroeder at 7:32 a.m.

28
29 Shaner moved, Derr seconded to prove the agenda. Motion passed.

30
31 Schroeder asked for input about site selection as related to Mountain Destinations
32 (subcontractor for Allen Marketing and Management).

33
34 After discussion, the consensus was to have the Summer Board of Directors meetings on
35 July 20, 21, 22 at the Chicago Hilton. Start time will be 8 a.m. on July 20, 2007 and the
36 meeting will end at noon on July 22. The first day will be a facilitated discussion.

37
38 Derr asked about possible scheduling changes to minimize scheduling conflicts between
39 Board of Directors meetings and various committee meeting. Several items were
40 discussed. Schroeder proposed a focus on optimizing efficiency of the Board of
41 Directors meetings as a component of tactical planning.

42
43 2008 program report. Derr distributed MOP language for use in the call for symposium
44 proposals. Members expressed concern about the large number of posters that were
45 absent. Mueller was instructed to bring a full report and recommendation to the summer
46 board meeting.

1
2 The finance committee report. Gealy lead a discussion about various attributes of the
3 proposed budget, and he informed the board that even though expenses are proposed to
4 increase substantially the overall net effect on the society is reasonable. The finance
5 committee recommended 1) approval of \$3,800 of committee funding requests, and
6 concurred with proposed funding for committees and new initiatives previously approved
7 by the Board, totaling \$96,000, and 2) approval of DSP salary increase, and equipment
8 purchases and SPC/DSP travel support totaling \$7000. Derr asked for clarification about
9 NIWAW funds. Schroeder suggested that after NIWAW 07 that Nelroy Jackson draft
10 MOP language for board of directors consideration at the summer meeting. Foley
11 moved, Jachetta seconded to accept the finance committee report with the revision to add
12 \$12,500 for a public awareness contractor to increase the total to \$25,000 per year; add
13 \$1,000 for an F4 committee membership survey; and add \$100 for E6 committee
14 expenses. Motion passed.
15

16 Gealy reported on the audit recommendations WSSA received from Lowenthal,
17 Singleton, Webb, & Wilson-Professional Association on 9-12-06 and shared some
18 logistical considerations of money handling procedures for WSSA / AM&M. The
19 finance committee recommended the following:

- 20 1) Treasurer will establish 'audit subcommittee' of the finance committee (excluding
21 Treasurer or Exec. Sec.) to perform periodic reviews of external audits.
- 22 2) For cash disbursements (e.g. checks written to contest winners) made outside of
23 the normal expenditure approval process, Exec. Sec. will maintain appropriate
24 documentation to facilitate post-approval process and financial recordkeeping.
- 25 3) To facilitate greater accuracy of monthly bank reconciliations. Exec. Sec. will
26 provide a quarterly report of all check disbursements and income from AG
27 Edwards to Treasurer (or Treasurer's designee) for review and approval.
- 28 4) To guard against potential excessive loss of non-FDIC insured checking account
29 funds when balance exceeds \$100,000, the finance committee will make a special
30 review of options (e.g. creating an additional bank account) if the cash balance
31 exceeds \$150,000 for more than 6 consecutive months.
32

33 Sustaining membership report. Gealy led discussion of proposed changes, including
34 raising the cost of some lower levels ("Associate" increase to \$500, "Contributing"
35 increased to \$750, "Patron" increased to \$1,500), and no change in higher levels. The
36 committee plans to rewrite the descriptions of the Sustaining Member levels to more
37 accurately identify the type of organization suited for each level. The descriptive text and
38 associated dollar amount for each level will be listed with Sustaining Membership
39 literature on the web site. It is suggested that a 'Sustaining Members' heading be created
40 on the Home Page under 'Member Resources' (moving it from the current location in
41 'Society Information'). The committee proposed the following clarification of the
42 entitled benefits of a 'Sustaining Membership. 'A Sustaining Membership will include:
43 an individual membership and associated benefits for one designated person; one
44 registration for the WSSA Annual Meeting; and one exhibit space at the Annual
45 Meeting.' The committee will update the current list of Sustaining Members on the web
46 site and identify and contact new potential sustaining members and existing members

1 who may consider raising their contribution levels (e.g. Albaugh Chemical, Nufarm,
2 Spraying Systems, United Phosphorous, PBI Gordon, Wilbur Ellis, and Percival
3 Environmental Chambers, among others). Gealy suggested that WSSA also accept
4 American Express card as a form of payment, since several companies have asked for
5 this convenience, and expects it will encourage more participation at higher levels. The
6 committee also requested a member from an academic background be added to the
7 committee to provide information on different types of companies that provide lab
8 supplies/equipment etc. The Board affirmed that the committee is free to recruit a
9 committee member(s) from academia without special approval from the Board. Shaw
10 moved, Peterson seconded to accept report of the sustaining membership committee.
11 Motion passed.

12
13 Membership report. Barrett discussed committee activities, member surveys, and
14 expressed desire for more graduate student activities. Barrett asked for clarification
15 about membership on various committees, Schroeder suggesting adding members as ad
16 hoc participants to the committees if they wish to serve.

17
18 2010 organizational committee for meeting of WSSA and the Society for Rangeland
19 Management. Schroeder desires to appoint committee, including Van Wychen,
20 Lancaster, Shaner, Whitesides, and Rod Lym (Van Wychen is the chair). Shaner
21 suggested the committee have a formal proposal for consideration at the Summer Board
22 of Directors meeting. Neal expressed desire for input from the membership about site
23 selection. Schroeder suggested membership committee add that to the survey.

24
25 Grad student report. Willis updated the board about enhanced activity in 2007 compared
26 to 2006, and hopes to expand the interaction with the professional development
27 committee and expand features and offerings for professional development for both
28 graduate students and WSSA members. Graduate student luncheon had better attendance
29 than the breakfast meeting last year. Student night out comments were positive and he
30 suggested that event continue next year. Schroeder complemented Willis on good efforts
31 of graduate student organization. Whitesides requested MOP language from Willis to
32 describe the graduate student organization and language regarding constitutional
33 amendments adding a graduate student organization from Lancaster. Willis mentioned
34 adding web site functions related to student concerns, such as resume and jobs posting.
35 Schroeder suggested the graduate student organization coordinate student housing at
36 future meetings by facilitating information exchange.

37
38 Liaison committee. Derr expressed challenges of obtaining information from related
39 societies. Shaner suggested providing a written synopsis of WSSA activity to each
40 liaison for their use. Peterson suggested forming appropriate liaisons via the new project
41 manager for the new Journal.

42
43 Science policy committee. Shaner shared focus of Director of Science Policy activities
44 for upcoming year.

45

1 Federal noxious and invasive weeds. Jachetta informed board that approximately 12
2 individuals have expressed interest in the EPA liaison (weed science technical expert).

3 This committee was charged to:

- 4 1. advertise position with open procedures (send to board for review)
- 5 2. recommended individual for the job
- 6 3. establish criteria for success

7 The committee is instructed to send each recommendation to the Board of Directors for
8 approval. Shaw moved, Peterson seconded to accept committee report. Motion passed.

9
10 Research and competitive grants committee. Committee continues to work on surveys,
11 with funding request approved by Board of Directors. Peterson advised the Board of
12 Directors to be prepared to review questions, and hopes to have report for Summer Board
13 of Directors meeting. Discussion ensued about the appropriate population to survey, only
14 WSSA? Regional societies? IWSS?, other societies? The consensus was to be brought in
15 the approach. Lancaster shared ideas about the logistics of the survey. Dean Reichers is
16 leading this effort. No progress was reported on listing of granting opportunities, but this
17 effort is planned in 2007.

18
19 Weed loss committee. Schroeder asks Neal to query this committee for future plans.

20
21 Publications report. Foley reported strong support for publishing supplemental materials
22 online. Foley moved, Peterson seconded to allow the publication of supplemental
23 material items with the appropriateness defined by the editorial board and that authors
24 have a per item charge. Motion passed.

25
26 Foley informed board about strong support for new Journal, and shared verbage about an
27 advertisement for the project manager for the new Journal. Shaner asked Lancaster about
28 needed contract details. Discussion ensued about the appropriateness of flexibility of the
29 project manager for the new Journal interacting with other societies, and also
30 representing the full geographic range of the WSSA. Foley moved, Barrett seconded to
31 have the special committee on IPSM (new journal) act as a review committee for the
32 project manager and editor positions, and that this committee will forward
33 recommendations the Board of Directors for consideration. Motion passed. Foley
34 informed board that a search for a Weed Technology editor is currently underway. Neal
35 raised concern about the lack of printed abstracts and the long-term storage of these
36 abstracts. Derr was instructed to strongly promote and advertise the meeting planner
37 functions available in the Oasis system.

38
39 Terminology committee. MacDonald shared committee wishes to rapidly add new
40 herbicide names, but still try to relate the code numbers used by the registrants to future
41 active ingredient names. MacDonald moved, Shaw seconded to approve terminology
42 committee report. Motion passed.

43
44 Computer applications committee. Derr shared proposal to allocate update and refreshing
45 responsibilities for web site pages to various WSSA committees. Board consensus was to
46 proceed with the proposed allocation. Schroeder requested Board of Directors liaisons to

1 inform the committee chairs of this new responsibility, and for the web site committee to
2 revise computer MOP procedures accordingly. Van Wychen asked about clarification
3 between “members only” and “public” access to web site. Schroeder directed the web
4 site committee to bring proposal on this topic to summer board of directors meeting (Derr
5 to coordinate).

6
7 Adjourn for lunch.

8
9 Lancaster introduced Theresa Pickel, Allen Marketing and Management) (AM&M)
10 Management, who shared changes in AM&M. She articulated AM&M mission, which is
11 to help their clients meet their mission goals. Schroeder expressed appreciation for
12 Pickel visiting with WSSA board of Directors.

13
14 Update on new Journal Items: Peterson shared ideas from Roundtable held at the 2007
15 meeting. Peterson requested to draft newsletter article updating membership about topics
16 raised at the Roundtable. Peterson suggested project manager for new Journal report at
17 the Board of Directors summer meeting with ideas for future development. Actual
18 deadline for report from the project manager is July 1, 2007. Board of Directors
19 expressed appreciation to Peterson and committee.

20
21 Awards committee. Whitesides reported that Neil Harker has completed his term as chair
22 of the awards committee, and Lori Wiles is the new awards committee chair.

23
24 Biology of weeds committee. Dille informed the board that the committee is planning a
25 symposium proposal.

26
27 Education committee. DiTommaso asked that web site content be considered, including
28 online courses which will have information about each course on the web site. Shaner
29 reminded Board of Directors about garden mosaics program. DiTommaso will work
30 through cooperative extension services in all states to facilitate this interaction.

31
32 Nominating committee. Porpiglia expressed reservations previously stated by Mallory-
33 Smith about this committee due to lack of interest by some nominating committee
34 members. Schroeder recommended the regional representatives encourage their past
35 presidents to be active in nominating process. Nominations are needed in 2007 for Vice
36 President, Member at large, and Secretary.

37
38 Strategic planning. Jachetta plans on progress report prior to summer board of directors
39 meeting.

40
41 History committee. This committee has requested a name change to read “history and
42 archives”, and the new chair will be Mike Owen. Dille moved, Porpiglia seconded
43 motion to approve recommendation to change the name. Motion passed.

44
45 Constitution and operating procedures. Whitesides presented Board of Directors with an
46 updated constitution as a separate document from the manual operating procedures.

1 Whitesides has visited with Fermanian about uploading these files to the WSSA web site.
2 Whitesides had the following concerns and suggestions:

- 3 1. add a preamble or mission statement
- 4 2. standardize liaison language for simplicity
- 5 3. often times committee reorganizations cause confusion
- 6 4. emphasized the importance of logical location of new inclusion sections
- 7 5. need to harmonize inconsistencies between different MOP sections

8 Schroeder instructed Whitesides to coordinate uncertain aspects with appropriate
9 committee. Whitesides asked for clarification of what is the “official” Constitution.
10 Swanton moved, Mueller seconded to approve MOP changes as presented by Whitesides,
11 with the reinstatement of the CAST committee. Motion passed. Board of Directors
12 expected to have all MOP revision suggestions to Whiteside before April 15, 2007.
13 Whitesides/Fermanian to have this uploaded to the web site by July 1, 2007. Lancaster
14 instructed to provide clarification of the legal version of the web site at the Summer
15 Board of Directors meeting. Whitesides instructed to distribute draft MOP to Board of
16 Directors, and Lancaster will examine MOP and constitution for appropriate changes.

17
18 Placement committee. (Porphiglia) Board encouraged committee to assume jobs list
19 function on web site. Porphiglia instructed to coordinate notifying committee of this
20 function.

21
22 Biocontrol of weeds. Neal expressed desire for interaction in 2009 with a satellite group
23 (international bioherbicide group) to consider meeting in conjunction with WSSA in
24 2009. Neal instructed to provide more information at Summer Board of Directors
25 meeting.

26
27 International Weed Science Society conference. Shaner informed the board about costs
28 for registration, including:

- 29 1. \$450 until January 15, 2008
- 30 2. \$550 from January 16 April 1, 2008
- 31 3. \$650 after April 1, 2008
- 32 4. \$250 for students, and lower cost housing is available

33
34 Shaner expressed concern about the potential for posters being submitted, and then not
35 presented. Lancaster instructed to explore mechanisms to capture revenue in this
36 situation. Shaner expressed desire for IWSS web site to be housed at the WSSA web site.
37 Shaner raised the question about WSSA financial support for student programs, and
38 informed the Board of Directors that a decision will be needed at the summer board
39 meeting.

40
41 New business.

42
43 Planning for strategic planning. Jachetta to coordinate the facilitator for the Summer
44 Board of Directors meeting. Schroeder, Jachetta, and Barrett instructed to review the
45 tactical plan prior to the board of directors meeting and provide framework to realign and
46 reassess projects at the meeting.

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Sale of invasive weeds book. Discussion occurred about the desire of WSWS to purchase and sell remaining inventories of invasives weed book. Jachetta moved, Peterson seconded to sell the WSWS 500 copies of the invasive weeds book at \$12.00 (or actual cost) plus shipping. Motion passed. Shaner moved, Barrett seconded to offer other affiliated societies the same opportunity to purchase the invasive weeds book at cost plus shipping as inventory is available. Motion passed. Mueller instructed to inform regional representatives of this opportunity.

Program considerations for 2008. Schroeder asked for input about mailing meeting programs prior to the meeting. Barrett suggested adding this question to the member survey. Porpiglio requested a printer friendly format to enable printing from online resources. Schroeder will institute e-mail discussion on changing abstract/title submission procedures for 2008 meeting.

VanWychen requested consideration about adding more interactions with other associated groups (exotic pest plant councils, etc.). Neal suggested inviting a representative from the associated group to the next WSSA meeting as a guest. VanWychen instructed to investigate interest of potential collaborative groups at NIWAW.

Foley moved, Mueller seconded to adjourn meeting. Motion passed.

Meeting adjourned at 3:16 p.m. February 9, 2007

Respectfully submitted,
Tom Mueller
WSSA Secretary